

**COLLEGE OF BUSINESS
UNIVERSITI UTARA MALAYSIA**

No.	Information on Course					
1.	Course Name: PRACTICUM					
2.	Course Code : BSMX4908					
3.	Name(s) of Academic Staff :					
4.	Rationale for the inclusion of the course in the programme : This is one of the core courses offered for BHRM students.					
5.	Semester/Year Offered : 6/3					
6.	Total Student Learning Time (SLT)	Face to face			SL	TLT
	L = Lecture T = Tutorial P = Practical O = Others	L	T	P /	O	
7.	Credit Value : 6					
8.	Pre-requisite (if any) : NONE					
9.	Objective(s) of Course : Upon completion of the course, students are expected to <ol style="list-style-type: none"> 1. gain exposure to the new working environment in the area of human resource management 2. understand relationship between the industries and the University in areas such as research, teaching, training and consultancy. 3. understand the company's organizational culture, work procedure, leadership and interpersonal skill, work ethics and protocol. 4. acquire knowledge, soft skills and student organizational experience. 					
10.	Course Learning Outcomes Upon completion of the course, students are able to <ol style="list-style-type: none"> 1. apply human resource management theories into practice (CS2,CT1,TS1). 2. establish work relationship with industry practitioner (TS1). 3. develop interpersonal skill in work ethics, communication and management (CS3,CT3,TS1). 4. use relevance technology to facilitate their task in the organizations (CS4, CT5). 5. demonstrate behaviour consistent with professional ethics and social responsibility (CS3, LS1). 					

11.	Transferable Skills: Skills and how they are developed and assessed, Project and practical experience and internship					
12.	Teaching-learning and assessment strategy Mixed method between teacher-centred and student-centered					
13.	Synopsis The main aim in providing practical training is to allow practical application of the understanding/theories acquired during university education. In other words, the practical training could potentially link up with most of the courses taught in university. The training also provide opportunity for students to have right exposure on the real human resource management environment.					
14.	Mode of Delivery Practical Training					
15.	Assessment Methods and Types:- Firm/Employer Evaluator/Supervisor from university Written report and log book Workshop					
16.	Mapping of the course/module to the Programme Aims					
	Programme Aims	Course Learning Outcomes				
		1	2	3	4	5
The program aims The program aims to produce highly ethical and knowledgeable graduates in human resource management to fulfil national higher education aspirations and contribute to the industry and society.	3	3	3	3	3	
17.	Mapping of the course/module to the Programme Learning Outcomes					
	Programme Learning Outcomes	Course Learning Outcomes				
		1	2	3	4	5
Apply knowledge in all functional areas of human resource management	3	3	2	1	1	

	Apply human resource management with high quality skills in providing human resource services in the business context.	3	3	2	3	3
	Display interpersonal skills / competence in managing problems and issues related to human resource management through use of effective communication skills	3	3	2	1	3
	Exhibit problem solving skills by critically and scientifically in applying relevant human resource management related tools and techniques	3	3	2	1	3
	Integrate and synthesize HR issues and work effectively in team	2	3	3	2	3
	update and integrate knowledge on human resource management for career development on a continuous basis in a dynamic business scenario	2	1	1	2	1
	Identify current and future challenges in managing innovation and developing entrepreneurial skills/capabilities in the field of human resource management	3	3	1	1	1
	Demonstrate ethical values and professional attitudes in handling human resource and people issues	3	3	2	1	2
	Portray leadership skills in handling issues related to human resource in the organizational context	1	2	3	1	3
18.	Content outline of the course/module and the SLT per topic					
Topic	Learning Outcomes	L	T	P	SL	TLT
1.0 Soft Skills	<ul style="list-style-type: none"> • Communication Skills • Critical Thinking & Problem Solving • Team Work Skill • Life Long Learning and Information Management • Entrepreneurial skill • Professional Ethics and Moral • Leadership Skills 					
2.0 Organization Information	<ul style="list-style-type: none"> • Organization background and history • Organization mission and vision • Organization structure 					
3.0 Human resource management						

<p>aspect of the organization. Depending on the types of organization, it can be one of the following:</p> <ul style="list-style-type: none"> • Manpower planning • Recruitment and selection • Training and development • Compensation and benefits management • Performance Appraisal • Industrial relations • Occupational Safety and Health • HR related issues 							
<p>4.0 Analysis of the organization</p> <ul style="list-style-type: none"> • Students experiences <ul style="list-style-type: none"> - Problems and solutions - Lesson to be learnt - New exposure 							
<p>Assessment</p>	<p>Face to Face</p>	<p>SL</p>	<p>TLT</p>	<p>Employer assessment 40%</p>			
<p>University supervisor 60%</p>				<p>Total Notional Hours</p>			
<p>Credit Hours</p>	<p>8</p>						
<p>19.</p>	<p>References:</p>						
	<p>Main references :</p> <p>Additional references :</p>						